

1. Policy Statement

- 1.1. At the Channel 7 Children's Research Foundation, we are committed to protecting your privacy and ensuring the security of your personal information.
- 1.2. This Privacy Policy outlines the types of information we collect, why we collect it, and how we use, store, and protect it.
- 1.3. We reserve the right to update or modify this policy at any time, and we will notify users of any significant changes.
- 1.4. Please check this page periodically for updates.
- 1.5. By using our services, you agree to the terms outlined in this policy.

2. Information we collect

- 2.1. We collect several types of personal information to facilitate our activities. This includes:
 - a. names
 - b. home, work and/or email addresses
 - c. phone numbers
 - d. date of birth
 - e. details of reviews and emails you send to us
 - f. details of academic qualifications
 - g. donation information
 - h. other, as required to comply with relevant laws and regulations.

3. Why we collect personal information

- 3.1. We use your personal information to improve our Foundation activities such as:
 - a. processing grant applications
 - b. processing donations
 - c. communicating with you about our research and fundraising
 - d. complying with legal obligations.

4. How we collect and store personal information

- 4.1. We collect personal information directly from you when you:
 - a. interact with us over the phone, in person, or on our website
 - b. fill out online forms during the grant application process
 - c. attend an event hosted by us
 - d. subscribe to our mailing list
 - e. apply for a position with us as an employee, contractor/supplier, or volunteer.

5. How we use your personal information

- 5.1. We use personal information for many purposes in connection with our Foundation including to:
 - a. process grant applications
 - b. process donations
 - c. communicate with you about our research, fundraising or events.
- 5.2. We may also share your personal information with third parties when you reasonably expect us to.

5.3. In practice, we would only disclose your information to:

- a. reputable third-party service providers (e.g., cloud storage and IT)
- b. professional services advisors
- c. comply with relevant laws and regulations (e.g., fraud prevention).

6. How you can access or correct your personal information

6.1. Under the Australian Privacy Principles, you have the right to access and correct the personal information we hold about you.

6.2. You can do this by contacting our team via email on crf@crf.org.au

7. How you can report a privacy violation

7.1. For complaints about how we handle your personal information, please contact us by sending an email to crf@crf.org.au marking this as a Privacy Violation Complaint.

7.2. **Note:** We will require proof of your identity and full details of your request to process your complaint.

7.3. Please allow up to 10 working days for us to respond to your complaint.

7.4. It may not be possible to resolve a complaint to everyone's satisfaction. If you are unhappy with our response to a complaint, you have the right to escalate your complaint to the Office of the Australian Information Commissioner (www.oaic.gov.au/).

8. How you can contact us

8.1. If you have questions or concerns about how we handle your personal information or this Policy, you can reach out to us through the following mediums:

- a. **Email:** crf@crf.org.au
- b. **Phone:** 08 8243 8258
- c. **Address:** Channel 7 Children's Research Foundation, 341 Port Road, Hindmarsh SA 5007