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## INSTRUCTIONS TO APPLICANTS – 2019 Grant funding OPPORTUNITY

The Channel 7 Children's Research Foundation of South Australia Incorporated (CRF) invites Expressions of Interest (EOI) from universities, research institutes, health services and other organisations in South Australia for research projects into conditions that may affect the health, education and welfare of children.

Applications are sought in the fields of Allied Health, Dentistry, Education, Environment, Nursing, Mental Health, Midwifery and Social Sciences.

All correspondence regarding applications will be conducted between CRF and the Administering Institution's Research Office.

No changes can be made to an EOI or application once it has been submitted. Late or incomplete submissions cannot be accepted.

The CRF reserves the right to request further information from applicants, including a copy of any relevant applications for funding from other organisations.

Submission of a Grant Application indicates acceptance of the [Terms and Conditions of Funding](#), details of which are available on the CRF website.

### 1. Step 1 - EXPRESSIONS OF INTEREST

Online Expressions of Interest (EOI) open 27 February 2018 and close 22 March 2018.

Applicants are requested to submit an Expression of Interest online, via the link on the Grants page: [crf.org.au/grants](http://crf.org.au/grants)

The acknowledgement email will include a Project Registration Number, which should be used in all future correspondence. Please liaise with the Administering Institution's Research Office, prior to lodging the EOI, to ensure that the correct contact details are provided.

Successful EOI will progress to the Grant Application stage: shortlisted applicants will be notified by late May 2018.

### 2. Step 2 - FULL GRANT APPLICATIONS

Online Grant Applications for shortlisted applicants close July 2018.

### 3. GUIDELINES FOR FUNDING

#### 3.1. Eligibility

Research must be led from South Australia, and the Chief Investigator and Administering Institution MUST be located in South Australia.

National collaboration is encouraged and International collaboration may be allowed where special skills are not available in Australia, in order to ensure the application attains the 'world standard'.

It is preferable that all members of the research team are located in South Australia.

#### 3.2. Application Type

Applications for research grants can be made in one of the following three categories:

- **Community Based Studies:** Research based in a community setting with the objective of providing the community with the tools and information necessary to enact change.
- **Clinical Studies:** Research conducted with human subjects or human material in which the investigator interacts directly with human subjects. Such research may include the mechanism of

human disease, clinical trials, therapeutic intervention, the development of new technology and epidemiology.

- **Basic Science:** Research to acquire or confirm new knowledge by testing a hypothesis using scientific methodology in a primary laboratory environment.

Reviews of patient care, or studies in the nature of peer review, WILL NOT be supported. Minor modifications of previous studies or replications in Australia of studies completed overseas receive very low priority for support.

### 3.3. Early Career Grants

An optional alternative category is available for:

- medical applicants who are undertaking a PhD or MD
- non-medical applicants who have Honours, Masters or are undertaking a PhD
- applicants who have held their PhD for no more than five years (may be employed as a NHMRC post-doctoral fellow)

Applicants must not previously have been the Chief Investigator of a significant peer-reviewed grant application for organisations such as NHMRC, ARC, CRF, Cancer Council etc.

Shortlisted Early Career researchers are required to submit their curriculum vitae with their full Grant Application.

### 3.4. Grant Amount and Project Duration

The maximum funding per grant will be \$75,000 (or \$35,000 for Early Career researchers), irrespective of whether the research is completed over 1 year or 2 years.

The 2019 Grant Funding Period begins on 1 January 2019 and ends on 31 December 2019 / 2020.

Grant payments are made to the Administering institution in equal quarterly instalments during the project period.

### 3.5. Use of Grant

Grant funds cannot be used to provide salaries for any investigator on the project, or to pay stipends to postgraduate students; however, consideration will be given in special circumstances, if full justification is provided within the application.

Only travel directly associated with the project can be supported. Travel for attendance at conferences or for consultation with other experts will not be supported.

### 3.6. Assessment

Each application is assessed on scientific merit and relevance to the health, education or welfare of children.

The Research Committee will seek comment from independent referees to aid in their deliberations. The Research Committee will identify suitable referees, but applicants are given the opportunity to identify any person who should NOT be approached for a reference and state their reasons. Applicants are also requested to nominate 2 referees (who may or may not be contacted)

### 3.7. Decision Notification

The decisions on the outcome of applications will be announced in late October 2018.

The decision is final and no correspondence will be entered into. Due to the number of applications received, it is not possible to give individual feedback. If available, de-identified referee comments will be forwarded to relevant applicants.

### 3.8. Ethics Approval

If the project involves experiments on human subjects or animals, or involves the in vitro production of recombinant DNA molecules, evidence of Ethics Approval must be received by the CRF before any grant payments can be processed.

### 3.9. Acquittal

Within 60 days following the conclusion of the Grant Funding Period, the recipient (Administering Institution) is required to forward a completed Grant Acquittal Form to CRF, which comprises:

- a one-page summary, in layman's terms, outlining key outcomes achieved in relation to the research project
- a summary of 200 words or less, in layman's terms, of the research findings (which may form the basis of a press release for Channel 7 Adelaide)
- to the extent possible, a summary of any intellectual property developed during the research project, which it is intended to commercialise
- a signed financial acquittal, verifying expenditure of grant monies received
- copies and/or a list of all publications, clearly identifying whether (a) published, (b) in press, (c) submitted for publication, or (d) in preparation, unpublished papers and conference presentations arising from this research project, acknowledging the support of CRF, and
- a refund of any unexpended grant funds.

If there are outstanding reports or unexpended funds to be returned from a previous grant, these must be finalised prior to making an application for the current funding round. Failure to do so may make the applicant ineligible for future funding.

Please download the [Grant Acquittal Form](#) from the CRF website (printed copies may have been superseded).

### 3.10. Publications and Reports

The support of CRF should be appropriately acknowledged in any publications, papers, reports or articles resulting from projects funded by CRF. A copy of these publications, papers, reports and articles should be forwarded to CRF following their publication, during and for a period of 24 months following the end of the Grant Funding Period.

### 3.11. Media Releases

Recipients (via their nominated individuals) must be prepared to appear on media nominated by Channel 7 to describe their research work if requested. Any media release of information regarding research findings must be forwarded to the Executive Director of CRF at least 48 hours prior to general release, so that Channel 7 can be given the first option to release the story.

### 3.12. Royalties and Intellectual Property

Recipients may be required to license to CRF any intellectual property rights arising from the funded project. These terms will be negotiated and agreed between CRF and successful applicants on a case-by-case basis.

Recipients may also be required to pay royalties to the CRF following commercialisation of any part of the Research Project Outcomes.

Successful applicants are expected to inform the CRF of any major discoveries made during the project and provide the CRF with a written final report. This report should state all outcomes of the research conducted, as well as possible future outcomes should the project be continued at a later point in time.